



Transport arrangements including dropping off and collecting children from School

Parents are very welcome to bring their children to school themselves if this is practically possible. However, most pupils travel to and from school in the taxis and minibuses provided by the Local Authority. Transport arrangements are supervised centrally by the Integrated Transport Unit at South Gloucestershire who are responsible for placing the contracts with transport companies.

We seek to ensure that all pupils enter and leave the premises safely. We have a one way system into and out of the car park at the front of the school. This is accessed via the lane off of Tower Road North. There are dedicated parking spaces for parents in the front car park and we would encourage parents to park there for reasons of safety. Parents who park off site and walk should use the pedestrian gate on Tower Road North walking along the pavement and using the zebra crossing to access school.

Parents who drive their child to school should join the parent queue on the access road in the right lane (left lane is for buses and taxis) and a member of staff will direct them to a parent parking space. Please use the zebra crossing to get to the school entrance. Drivers of buses and taxis are informed that parents dropping off or collecting their child take priority. Buses and taxis are not permitted to come into the access lane before 3pm at the end of the day.

Please be aware that the access lane is shared with Digitech School.

Please be aware that there is a 5 mile per hour speed limit on site and bear in mind the safety of our pupils.

It is very important that safe arrangements are made to cater for the needs of each child. We ask that parents share strategies to support their child on transport. Some pupils may also need special seating arrangements or to travel in their wheelchair and all should be safely seated in appropriate restraints. Every effort is made by school staff to ensure that transport arrangements work efficiently and that pupils are escorted to and from the vehicles. We are also vigilant about who is collecting children from school. Any parent having a concern about the transport arrangements for their child should discuss this directly with the Integrated Transport Unit at South Gloucestershire Council. Their contact details are 01454 863925 or 01454 863956.

Transport arrangements are complex and parents are asked to ensure that their child is ready for collection at the appropriate time in the morning and that there is someone at home to meet them on their return from school.

It is not usually possible for the vehicles to collect or deliver children to addresses other than those that are the norm. Parents are asked to notify transport staff directly if their child will not be attending on any particular day or if they have made an alternative arrangement. It is also helpful if the school is notified. Children will not normally be handed over to anyone other than their parent/carer or the usual transport staff without prior notice. Parents should be confident to ask for identification from transport staff and, if in doubt, should ask them to wait while they telephone the company concerned to verify an individual's identity.

If parents come to school during the day to collect their child they will be asked to sign them out for Safeguarding purposes.

Thank you for working with us to keep our pupils safe.

